

The Parish of St Oswald, Warton and St Mary, Borwick



Annual Report and Financial Statements of the Parochial Church Council of the Ecclesiastical Parish of Warton for the year ended 31st December 2019

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The Parochial Church Council of St Oswald, Warton and St Mary, Borwick Annual Report for the year ended 31st December 2019

Aim and Purposes

Warton Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Robin Figg, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the different groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we are mindful of the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Outreach work.

We seek to develop our life together as we affirm individual strengths; value diversity; nurture growth, vocations and leadership; work towards accessibility and respect and sustain our environment.

To facilitate this work it is important that we maintain the fabric of St Oswald's Church, the Church Hall and St Mary's Church, Borwick, which has its own District Church Council (DCC) with delegated powers from the PCC.

Achievements and Performance

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our worship is centred on the Eucharist, with a celebration each day of the week, except Friday and Saturday. We offer a range of environments from more formal, traditional and choral services to smaller and more intimate opportunities for prayer and worship.

Our principal act of worship at St Oswald's is the Parish Eucharist on Sunday at 11am, at which our average attendance is approximately 70 people, including the choir of approximately 20 members. We are fortunate in the high standard of music that enhances the Parish Eucharist and other festival services during the year. During term time the Junior Church meets in the Church Hall during the Parish Eucharist and joins the services for Communion.

As well as our regular services, we enable our community to celebrate and thank God for key life events, namely baptisms, weddings and funerals. During the year we celebrated 9 baptisms and 3 weddings and held 11 funerals.

Our biggest community event is the annual Festival of Christmas Trees, at which we welcome many community groups into the church and raise considerable sums of monies for local voluntary groups and various charities.

The reports below tell the story of the many other activities that, together, make up the life of the parish.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules and the legal Scheme which took effect on 1 January 2019 and established St Mary's as a District Church with a DCC.

The Warton PCC consists of the incumbent (the Vicar), the Parochial Churchwardens, the Deputy Churchwarden for St Mary's, the Deanery Synod representatives, the Licensed Lay Ministers, 10 members elected by those members of the congregation who are on the St Oswald's part of the electoral roll and 2 members elected by those members of the congregation who are on the St Mary's part of the electoral roll. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC and DCC as appropriate.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent.

The full PCC met five times during the year. Given its wide responsibilities the PCC has two committees which deal with aspects of parish life specific to St Oswald's. These are the St Oswald's Mission and Ministry Committee and the St Oswald's Fabric and Finance Committee. These committees each met four times during the year. They are responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

The St Mary's DCC met six times during the year.

As at the Annual Parochial Church Meeting 2019 there are 124 names on the church electoral roll; 112 names in the St Oswald's part and 12 names in the St Mary's part.

There is a Benefice Advisory Group (BAG) which consists of the Vicar and two members of each church. The BAG meets to consider diary planning and other matters that affect the whole benefice. The BAG reports back to the PCC with minutes of its meetings for consideration and final decision making by the PCC.

Administrative information

St Oswald's Church (the Parish Church) is situated in Main Street, Warton and St Mary's Church, Borwick (a District Church/Chapel of Ease) is situated between the villages of Borwick and Priest Hutton. The churches are part of the United Benefice of Warton and Borwick with Yealand, in the Deanery of Tunstall, in the Diocese of Blackburn, within the Church of England.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and is registered with the Charity Commission (R.1146393).

PCC members are either ex-officio, elected by the Annual Parochial Church Meeting (the APCM) holding office for three years, or co-opted by the PCC. Members of the Deanery Synod are ex-officio members of the PCC, holding office for three years; they are also elected by the APCM. All appointments and elections are done in accordance with the Church Representation Rules 2017.

PCC members who have served at any time from 1st January 2019 until the date this report was approved are:

<i>Incumbent:</i>	The Revd Robin Figg	Chairperson
<i>Churchwardens:</i>	Mr Chris Hopwood Mrs Sue Hopwood	(until Annual Meeting 2019)
<i>Deputy Churchwarden for St Mary's</i>	Mrs Sheila Barnes	
<i>Licensed Lay</i>	Mrs Annette MacKenzie	

<i>Ministers</i>	Mrs Janet Thompson	
<i>Deanery Synod Representatives:</i>	Mrs Barbara Rucastle Mr Alan Thompson	
<i>Elected Members:</i>	Mrs Marjorie Ashton	
	Mr David Clough	(until APCM 2019)
	Mrs Pat Dartnell	
	Miss Tracey Lawther	
	Mrs Joyce Tombs	<i>St Mary's representative</i>
	Mrs Alison Semple	
	Mr Frank Senior	(until APCM 2019)
	Mrs Sandra Senior	
	Mr Martin Smith	(until APCM 2019)
	Mr Charlie Vereker	
	Mrs Carolyn Wolstenholme	

**Approved by the PCC on 11th August 2020 and signed on their behalf by the Reverend Robin Figg
(PCC chairperson)**

Reports from Church Officers, Committees and Organisations

Vicar's Report

Robin Figg

“Heavenly Father, we embrace your call for us to make disciples, to be witnesses and to grow leaders. Give us the eyes to see your vision, ears to hear the prompting of your Spirit and courage to follow in the footsteps of your Son, our Lord and Saviour Jesus Christ.”

The Diocesan Vision 2026 Prayer

This report is usually written in the early part of the year, reflects on the previous calendar year and offers some thoughts on the year ahead. By the time you are reading this 2019 will be somewhat of a distant memory and we will be looking towards the end of 2020!

As the calendar turned from 2019 to 2020 few people could have imagined what lay around the corner as the new virus, which first appeared in Wuhan, China, towards the end of 2019 would lead to the COVID-19 pandemic. Across the world the impact on everyone's life has been immense; no one has been immune from the consequences of the pandemic.

In February this year the reality of the situation was felt within the life of the Church as restrictions began to be introduced to our worship: suspension of the chalice at the Eucharist, no physical sharing of the Peace, the requirement to use hand sanitiser when entering the church building. Then in late March the country went into lockdown and the church buildings' doors were shut.

The buildings may have been shut, but, of course, the Church remained open. The mission and ministry of God's Church, of God's people, is not confined to buildings, but is defined by what we do and who we are, as God's people in our daily lives.

At the time of writing the country is easing its way out of lockdown, but the future picture remains uncertain, with concerns about a second wave or local spikes needing restrictions to be put back in place.

What seems certain is that we have to work out what it will mean to live with COVID-19 and what the 'new normal' will look like. We must be ready for things to feel strange for some time to come.

The COVID-19 experience has forced the people of the world to stop and reflect on life's priorities. Many of us have had to learn to do things differently; we have had to embrace new technologies and new ways of thinking.

The Church, locally and nationally, has discovered how to create worshipping communities online and hold meetings online. Whilst this has been good, we are aware of those in our communities who do not use the Internet and so cannot access these services.

As the Church reflects on the past and looks to the future, we realise we are in another time of significant change.

I said above that this report is usually written early in the year in preparation for the annual meetings held in April each year. An early decision of the Church of England in response to the COVID-19 pandemic was to postpone the annual meetings to the autumn. We hope these will be physical meetings, but will almost certainly take place with social distancing measures still in place. It will feel very different to be presenting the reports for 2019 nearly ten months after the year end.

That said, we do, rightly, look back and give thanks for all the wonderful work of mission and ministry that was offered by so many people across our church communities during 2019 and into 2020.

At these times of reflection, I am mindful that whilst some areas of ministry are very visible to others, there are many people who go about serving God quietly and faithfully in ways that are often unseen

by others. So, when we prepare and present our annual reports I want to encourage us all to hold a deep sense of gratitude for all that we do, for all that we are, together as God's people here.

The Diocesan Vision Prayer reminds us that we are all disciples, people always learning what it means to be followers of Jesus, witnessing to the presence of the living God in our daily lives wherever we find ourselves.

The prayer also reminds us that the Church, like any human organisation, needs leaders, both ordained and lay. Here I want to thank everyone who exercises leadership in any way in this parish and in the benefice. As the collection of reports below indicates there are many people who facilitate a wonderful range of church-based groups and activities which together make up the colourful picture that is God's Church present and active.

On behalf of all the people of our communities, I thank everyone. By name I would like to thank the following: Sue Hopwood, Parish Churchwarden, Sheila Barnes, St Mary's Churchwarden, Janet Thompson, PCC Secretary and DCC Secretary, Joyce Tombs, St Mary's treasurer, other PCC and DCC members, Annette MacKenzie and Janet Thompson, Licensed Lay Ministers, Peter Mann, retired clergy.

I would also like to thank, once again, Chris Hopwood, who stepped down as Churchwarden at the annual meeting in 2019 after 16 years of service as Churchwarden.

As we look ahead to the 2020 annual meetings, I do want to encourage everyone to consider prayerfully offering themselves to share in the leadership of God's Church as a member of one of the councils or committees of the Church or helping to lead a church-based group or activity.

During 2019 the PCC received a report titled *Setting God's People Free* which reminds us that the Church is everyone and we all have a part to play in making God known 'on earth as in heaven'. The report talks about two 'culture shifts' that we all need to reflect on and be challenged by:

Shift 1: We, ordained and lay, must teach and equip all people to follow Jesus confidently in every sphere of life in ways that show the difference the Gospel makes;

Shift 2: We, ordained and lay, must recognise that we are all baptised equally into Christ, that we are equal in worth and status, complementary in gifting and vocation, mutually accountable in discipleship, and equal partners in mission.

As we wonder how the Church in 2021 will need to look different to the Church in 2019, I hope we will hold the ideas in *Setting God's People Free* in mind and be willing to engage in active conversation with one another to discover what God is saying to us in 2020. What does the recent enforced time of difference need to teach us about being Church today and tomorrow? What do we need to hold on to from the past and what do we need to let go of as we move into the future?

At the heart of our shared life together is our life of prayer and worship, centred on the celebration of the Eucharist, where we meet God in Word and Sacrament. I am grateful for everyone who has helped to sustain our worship across the parish. Thank you to those who exercise ministry as welcomers, readers, intercessors, communion assistants, servers and acolytes, organists, choir director and choir, servers of refreshments.

During 2019 we began the process of reviewing our pattern of services across the benefice, particularly in the light of the (now completed) reordering of St Mary's. The desire is to increase the number of services held at St Mary's, within a pattern of services which is manageable by the ministry team (ordained and licensed lay ministers). The review is on hold due to the COVID-19 pandemic and, as suggested above, new questions have emerged which need to be reflected on as we consider the future services across the benefice.

The completion of the reordering at St Mary's was a great joy and I join others in thanking Joyce Tombs for heading up the *St Mary's 123* project. The reordering has provided St Mary's with an accessible

entrance, kitchenette, toilet and enlarged gathering space. The church building is a greatly improved space and we look forward to seeing it used to its full potential.

The other significant fabric item during 2019 was the completion of the repair work on the east end wall of St Oswald's and the Quinquennial Inspection of the church. Caring for the fabric of St Oswald's will remain a priority of the PCC in the coming years.

Whilst worship is at the heart of the life of any Christian church community, our ministry of nurture and outreach are equal priorities as we seek to share the good news of God's Love with everyone.

To that end I am grateful for those who lead our work with young people through the Junior Church, the Mini Church and the Tweens & Teens group. We also continue to connect with young people through our link with Archbishop Hutton's Primary School. I have enjoyed going into the school to lead collective worship several times each term and it has been good to welcome the school community to St Oswald's during the year; the visits by Year 5 children to help at Breaking Bread on Thursdays are particularly welcome.

Opportunities to nurture and deepen our faith continued during the year with a bible study group, the *Pilgrim* course groups, the *Faith Matters* group, and Lent groups. In 2019 several ecumenical Lent groups met to follow a course based on the BBC production of *The Passion*. In May we also welcomed back Dr Margaret Barker, bible scholar and teacher, who led a study day on The Lady of the Temple.

Our ministry of outreach continues to be centred around opportunities for the community to gather in our church buildings, such as Coffee Stop and Breaking Bread. We have also enjoyed a range of wonderful concerts and fundraising events, all of which have brought people from across our communities into contact with us.

In September we launched our new benefice website and this, together with our benefice Facebook page and our *A Church Near You* church pages, has been a vital means of communicating with people in our benefice and beyond.

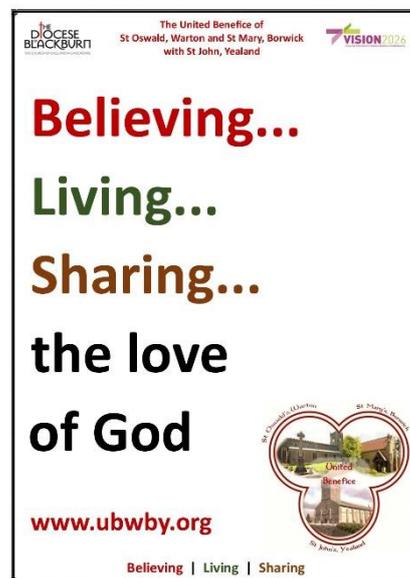
There is much to be thankful for as we pause to reflect on the past and look to the future. In my report last year, I introduced the words that have become our 'strapline' for the benefice. Following the Diocesan Conference in November 2018 which had the title "The Mystery of Faith: Believing It, Living It, Sharing It", we recognised that the three verbs speak clearly of our calling as Christians, with everything focused on the love of God.

Our core publicity now reflects these words as an expression of who we are and what we seek to live out.

We will do this in the continuing context of a world living with COVID-19. There is a long road ahead of us, but we know we make the journey as beloved children of God. Whilst this may seem at times overwhelming, we can take confidence in the words of St Paul to the Church in Philippi that "I can do all things through him who strengthens me".

As we prepare for our delayed annual meetings we recognise that there is much to encourage us, but there are also, of course, many challenges to face as we go on being God's people, believing, living and sharing the love God.

I look forward to working with those who share the leadership of God's Church here, as we seek to develop our different areas of mission and ministry.



Let me conclude, as I did last year, with a reminder of how the worldwide Anglican Communion expresses its understanding of mission. What are known as **The Five Marks of Mission** can also help us think about what it means to believe, live and share the love of God we have for each other.

The Mission of the Church is the Mission of Christ

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To seek to transform the unjust structures of society.
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth.

Thank you all.

May the Lord bless us in all we do and in all we are, now and always.

Churchwarden's Report

Sue Hopwood

Church fabric. The work on the east wall is now complete. It has been noted that there is slight 'bowing' on some parts of the glass with a very small piece of glass having slipped down.

This ancient building needs remedial work on other parts of the walls and roof to prevent water ingress. In very heavy rain water came into the tower and down the steps and on one occasion this caused part of the kitchen floor to flood.

Zoe Hooten, the church's inspecting architect, is monitoring the condition of the tower.

The spring cleaning/maintenance day arranged for 21st March 2020 has been postponed due to the COVID-19 pandemic.

Churchyard maintenance. The new policy for flowers on graves agreed during 2019 will come into effect during 2020.

The work on the trees near the Garden of Remembrance has been completed.

A new mower was bought for summer 2019. The other mowers have been serviced ready for the 2020 season by Barnfields and Chris Hopwood.

Very little work has been undertaken in the churchyard due to poor weather.

Deanery Synod

Mrs Barbara Rucastle and Mr Alan Thompson

There has only been one meeting this year. We were invited to a meeting with Lancaster and Morecambe Deanery which took place at the Chapel at the University of Cumbria on 14th October 2019. Chris Newlands from Lancaster Priory gave a report from the General Synod which had been held in York in July.

The new Archdeacon of Lancaster is to be the Venerable David Picken, who is Archdeacon of Newark. He was installed in February 2020 at Blackburn Cathedral.

The parish share increase rate for 2020 is set at an average of 3% across the Diocese.

Topics discussed at the Synod included human sexuality, youth violence, refugees, asylum seekers, dementia friendly churches and clergy welfare. Pop up Baptisms were discussed which currently happen in Denmark.

The ongoing challenge of the Anglican/Methodist Covenant continues to be discussed. Links to be enhanced with the Anglican Communion and the Mothers Union Worldwide. Faculty rules are to be simplified and done on line.

Safeguarding is a vital strand in our Church life: always be vigilant, respond properly and take action.

Question Time session took place with a panel including the Bishop of Lancaster, the Rt Revd Jill Duff, a member of the Board of Education, and Jacqueline Stamper who is on the national working group for clergy welfare and Lancaster and Morecambe Lay-Chair.

We need to develop a good relationship between clergy and laity. It is all about team work. Doors are opening to hear the Gospel, there are many new congregations. We live in changing times.

The future of the Braunschweig Link was mentioned; this is currently run by laity.

St Mary's Church, Borwick *Sheila Barnes – Deputy Churchwarden*

On Good Friday we had the Hour at the Cross, which was well attended as usual.

During the first half of the year we were looking forward to the work to begin on the re-ordering.

In July we had a successful afternoon tea.

We had our Harvest Festival in the afternoon and this was followed by afternoon tea. This event was well received.

In September we shared a lovely evening when the Houghton Weavers entertained us again.

While St Mary's was closed for the reordering work the Tuesday 8.00am Eucharist moved to St Oswald's Church and the Sunday services and the Christmas Carol service were held in the Memorial Hall.

We had a service of Blessing of a Marriage just before Christmas and then our first service back in the Church was on Christmas Day. We are now serving tea and coffee after the Sunday services. In January 2020 we held a Sunday afternoon baptism.

We have received a request for a diocesan group to use the church during 2020 and we are also in the process of reviewing the service times and are hoping to come up with more ideas to utilise the new kitchen and extra space that we now have.

I would like to take this opportunity to thank all those who contribute to our services in any way: our clergy, Licensed Lay Ministers, organist and those who give the readings in our services; all those who help with our fundraising events by selling tickets and providing refreshments; our treasurer and our cleaners and our loyal helpers who tend the grounds; and all who work behind the scenes in order for the work of St Mary's to continue.

Especially I would like to thank Sue and Chris Hopwood for their support during this past year.

Safeguarding

Robin Figg

The Benefice Safeguarding Team comprises Alison Semple (Parish Safeguarding Officer for Warton), Kate Bethel (Parish Safeguarding Office for Yealand) and Tracey Lawther (Children's Champion). The team meets at least biannually with the Vicar.

During 2019 the safeguarding policy was reviewed and a safeguarding audit was carried out. The Safeguarding information on the benefice website and the *A Church Near You* pages was updated in accordance with the Church of England guidance. The training requirements for benefice officers and others volunteers was reviewed.

Safeguarding is a standing item on the PCC agenda and the PCC complies with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

In 2019 there were no safeguarding incidents reported in the parish.

Baptisms

Annette MacKenzie

After consulting the St Oswald's Mission and Ministry committee it was decided to buy some resources to be available at baptisms, including items for godparents and a Christening information 'Business Card' to be available to all, in the pews at a baptism.

Bible Study Groups

Annette MacKenzie

Bible Study groups have continued through the year at Borwick. The topic of 'Women in the Bible' has finished and now the Letter to the Hebrews using Tom Wright's Bible Study Guide is being studied.

Breaking Bread

Martin Smith

This year we appear to have stabilised, be it at a lower attendance level than 3 years ago. Never the less it still provides a good base for communication with our fellow pensioners. The three teams that support and provide the service have worked hard and are consistently providing a safe environment with good food and a friendly atmosphere where health and well-being can be monitored and supported. During the year we managed to achieve £787 for church funds. The full potential of the team is not being utilized and efforts should be considered to encourage more to attend.

St Oswald's Choir
Stephanie Burford, Choir Director

Choir Director, Stephanie Burford; Organist, Keith Worsman;
Junior Choir Director, Rhian Burford-Hothersall

This has been my third full year as Choir Director and it has been a busy year including a Musicathon, a church jumble sale, RSCM courses, a concert and more medals gained.

There were 27 choir members on the register at the end of 2019. We also have additional support in the male department with guest appearances (and very welcome assistance) from Bob Jephcote and Tony Parsons at various concerts and carol services. We had our first attempt at an Easter Carol Service this year at St Oswald's. The service took the journey through Holy Week right through to the resurrection. I was very proud of the hard work the choir put in and I felt we had pulled off a carol service of very high quality.

Earlier in the year, at the RSCM festival in Blackburn, Lauren Molteni, Hannah Lawrence and Madeleine Freeman received the Archdeacon's Award for long service. Many St Oswald's choristers took part in the festival which was a wonderful day. We felt extremely well supported by several members of our congregation who came down to join us in Blackburn.

In May we supported K Shoes Male Voice Choir in a concert raising money for their choir and our church. We had a great turn out of supporters for whom we are very grateful. Other fundraising activities included our annual Jumble Sale and our Musicathon.

The Musicathon this year was run mostly by our Junior section. It was 12 hours of solid music from 8 in the morning to 8 at night. The juniors worked hard singing, organizing different acts and serving refreshments to any visitors. It was a lot of hard work and they were rewarded with takeaway pizza at the end. We raised in excess of £1,000 for the choir which allowed us to pay for 6 of our junior choristers to attend the RSCM residential course in Bath.

The RSCM course in Bath was a great success for our choristers. They had a wonderful time even though it was incredibly hard work. All the parents went down to attend the final services and what a spectacular sound they made. We are very sad that our choristers are unable to go in 2020 due to Covid-19, but we are hopeful for 2021.

This year, we decided to raise money for the choir in the Christmas tree festival. We decorated our tree with choristers (not real ones) and Rhian made hymn book decorations with the choir's favourite hymns on display.

I would like to take this opportunity to thank Keith for assisting me with music this year. He has had a difficult year with his heart surgery but we are glad to have him back with us. I also would like to thank Trevor Blease for stepping into Keith's organ shoes whilst he was in recovery and also for playing whilst Keith was on holiday. Also, as ever, thanks to Stephen Sewell who helps organise the courses and festival days and for his composing and arranging of music, to Michaela Lawrence who assists in the financial running and organisation of the choir and lastly to Head Chorister Rhian, who ran Junior Choir even whilst undertaking A levels and trying to organise me a little better. Many of the choristers have now taken on minor roles behind the scenes which has certainly made my life much easier and allows me to concentrate on the music.

The choir is a team of which I am thankful to be a part.

St Oswald's Church Flowers

Gina Rosindale

Floral decoration of St Oswald's church to complement the church calendar and events, occupies the time of a small but dedicated team of volunteers who very kindly give of their time and gifts to design and arrange a floral backdrop for all church visitors and users.

Though requests for wedding flowers were few this year, the arranger numbers have reduced and "regular" requirements are no less demanding on those who are always ready and willing to produce the amazing results which give such pleasure.

With this in mind the Chancel and Festival Rotas need filling in by those who regularly help, enabling the eternal offer to anyone new who would like to assist with flowers filling the gaps. If that's you, please contact me or any of the other ladies known to you on the Flower Rota on the board at the back of church.

Coffee Stop

Gina Rosindale

Coffee Stop continues as the weekly Tuesday morning 9.00am to 11.00am café interlude in St Oswald's historic church.

An opportunity to meet old and new friends and enjoy lovely home baked cakes and ever popular tea cakes served with a smile, quality tea and good Fairtrade ground coffee.

All ages can be catered for and we offer a warm welcome to regulars and visitors alike and feed and water a broad community cross section.

All are welcome both as visitors or indeed anyone wishing to enjoy spending time helping to serve drinks and morning goods to appreciative "customers".

To this end anyone with a little time on occasional Tuesdays and would like to be involved please have a word with Gina.

As always a large thank you to all our helpers and supporters who give Coffee Stop the value it has.

Faith Matters Group

Robin Figg

This group met monthly during the year to share conversation about a contemporary issue from a faith perspective. The group met at St Mary's, Borwick on the 2nd Tuesday of each month until July and then at St John's, Yealand during the autumn due to the reordering work at St Mary's. Refreshments are available from 10.45am and there is a shared conversation around the theme from 11.00am until 12 noon.

During 2019 topics discussed included: Faith and... Christmas, Mental Health, Sexuality, Natural Disasters, Easter, Disability, Social Media, Gender, Divorce & Remarriage, Church Unity, Poverty.

St Oswald's Junior Church

Vanessa Alpin

Junior Church runs during the 11.00am Sunday service at St Oswald's in term time and is staffed by 5 volunteers working on a rota. There are 10 children on the register ranging from 2 to 10 years of whom 9 attend regularly and there are a few occasional visitors. Children under 3 are accompanied by a parent. At present there are more younger children.

Part of each session is spent together and then, often, the group splits to address the topic at an age appropriate level. The Roots are preschool age and reception children, Shoots 5 to 7 year olds and Fruits 7 to 10 year olds. The children take great pride in telling the congregation about what they have learnt when they return to church. They work well together and are forming friendships which will hopefully develop as they grow up in the church.

Topics this year have included the Lord's Prayer, Listening to Jesus and Who is our neighbour? (the theme for Lent). There were "special" sessions for Palm Sunday, Remembrance Day and Mothering Sunday and Junior Church was actively involved in three "All together" services in church.

In the summer, one session was held at The Monastery of Our Lady of Hying, led by one of the Sisters and followed by a Junior Church picnic in the grounds. Junior Church have visited Morecambe Bay foodbank as part of their Lent Challenge and contributed to the choir's musicathon. During Lent 2020 they will have a talk from Dr Monica Placzek about the children's homes they support in Nepal.

Fundraising for Nepal has included stalls at Harvest Festival and the pre-Christmas Fair, a tree in the Christmas Tree Festival and a collection of pens. Junior Church has also taken the lead on a Benefice-wide Lent challenge to support the work of Morecambe Bay Foodbank.

Parish News Magazine

Angela Sewell

We are currently printing and distributing 1300 copies of the benefice magazine, *Parish News*, ten times a year – bimonthly for July/August and December/January and monthly for the rest of the year.

Kate Waddington edits the magazine which is then sent to Robin Figg for proof reading and finishing. The final version is then photocopied, collated and sorted into delivery rounds during the week prior to the last Sunday of the month. The regular gardening feature no longer appears, but we are hoping to have others.

The adverts are produced as a separate insert for the centre of the magazine by Pam Bentley. This has received a positive feedback from readers as they are easier to find. The cost of inserting adverts is administered separately and there is usually a waiting list of advertisers wanting space.

Magazines are automatically delivered to houses with new occupants. We now also leave 15 copies of the magazine in Warton Post Office and very few are left at the end of each month. Eleven copies of the magazine are posted.

I have up to date data bases listing all the delivery routes and houses receiving magazines with the exception of Borwick who sort their own. These are kept in the top of the filing cabinet in the vestry with the current copy of the magazine.

As always, we are well supported by the loyal team of deliverers.

The printing and stapling of the magazine is fully automatic, but takes 16 hours. The copier needs a 'minder' to enable continuous running. Following a plea for help with this task last year I now have a

fairly regular assistant. The plan was to have enough volunteers to be able to share the printing load each month or to cover alternate months or more if possible, unfortunately this has not happened.

Pilgrim Course Group

Robin Figg

The *Pilgrim* course is a resource from the Church of England designed to help people discover the Christian way of life. The whole course consists of eight modules, each of which comprises six sessions.

Having run the first module during autumn 2018, the next three modules were run during 2019; these explored the Lord's Prayer, the Commandments and the Beatitudes. For each module two groups were formed, one meeting on Wednesday mornings at St John's Church, Yealand and the other meeting on Thursday evenings at the Vicarage. The numbers of participants across the two groups varied between 9 and 14.

Teens and Tweens

Emma Brantley-Tziros

The Teens and Tweens benefice group continues to grow. On average around thirty young people attend each event and more events have been added to the Teens and Tweens activities calendar.

During 2019 Teens and Tweens activities included: Jump Rush, Soul Bowl, orienteering, BBQ and games, Lakeland Maize Maze and a quiz night. The Teens and Tweens also collected money for 1st Warton Scouts and also Josh Marshall's BBC Rickshaw Challenge 2019 and we also enjoyed the end of year BBQ and games held at Yealand House. Many thanks to the residents!

All young people in the benefice aged ten and upwards are welcome to join Teens and Tweens. There is no upper age limit and we are very grateful for the older teens who support us.

Details of events are posted on the benefice website and Facebook page, and can also be found on the weekly sheets.

The Children's Society

Janet Mann

During 2019 the parish raised £676.43 for the Children's Society. This consisted of:

Box collection	£506.43
Carol Service at St John's	£170.00

Many thanks to all those who supported both or either of these events, it is most appreciated. If anyone would like to support the Children's Society by having a box into which they can put that annoying small change that clutters up the purse, or makes holes in the pocket, (or even for putting big change in!) please contact Janet Mann on 01524 419252 or see her at church one Sunday.

Warton Men's Group

Chris Hopwood

The Men's Group still meets on the first Monday evening of every month from around 7.00pm at the George Washington. The group is doing very well and continues to grow. So, put a date in your diary and come along, have some fun and enjoy a pint and a good old natter. All are very welcome.

St Oswald's Health and Safety

John Lawrence

Accident reports

The year thankfully has been relatively uneventful in terms of incidents/accidents occurring within the vicinity of the church hall, churchyard and church.

Of the reported accidents there were two occurrences:

1. Minor – a lady suffered minor bruising on the disabled lift with the safety bar. No action required as likely a momentary lapse in awareness.
2. Medium - a lady tripped over the foot base of a mobile candle stand near the font which resulted in a fractured hip. Thankfully the lady has returned to her own home and made a good recovery all things considered.

Safety Improvement Works

Tree works were undertaken in the churchyard to remove dead, dangerous and hanging limbs on a large Scots pine tree, Yew trees and a Holly were crown raised to give better light for grass growth and avoid people catching themselves on lower limbs.

To protect the volunteer grass mowers and strimming operations Sue Hopwood has issued guidance and rules to avoid graves being populated with unapproved items, e.g. ornaments and particularly glass jars or bottles such that there is no risk of sharp broken items contacting the trimmer or person(s). Graves were also cleared of such items which are disposed of or returned to their owners.

Ongoing enquiries Headstones Safety

Unstable headstones has been a topic under review this year since there are a reasonably large number of tall, heavy headstones which, whilst stable when untouched, can be physically rocked but would have to be forced over. They are nonetheless what I would deem unstable.

Whilst they are unlikely to fall of their own accord, I believe we have a duty to make them as safe as we can. It doesn't appear to be newer headstones for two reasons:

1. Newer ones are typically half the height or less.
2. New ones comply with latest regulations having a plinth and dowelled rods thus providing a stable base.

The questions arising are:

What is the Diocese's view on dealing with unstable stones (action taken in other parishes to address similar issues) and if no funds exist at a local level are there any central funds to deal with this? The Vicar is following up on this. My understanding is that ongoing maintenance costs for the headstones would sit with the relatives of the deceased.

Where relatives can be found, approach for funds to make good or potentially return headstones to them.

Options where relatives cannot be found due to the age of the grave or are unwilling to fund remedial works we could have them dug in at a deeper depth ($\frac{1}{3}$ or $\frac{1}{2}$ buried to make stable) or sods and topsoil removed over the graves with stones laid in then re-turfed. From a graveyard tidiness and

management perspective the grass cutters don't wish to see them laid flat since it looks untidy and creates a potential trip hazard.

The majority of stones in the unstable category have generally had burials older than 80 to 100 years ago so tracing relatives could be problematic.

On a quick survey I would estimate 10 to 15 stones in the category of action required soon.

Chris Hopwood has in the past lifted with block and tackle a number of unstable headstones, dug them in deeper and reset them. Given the heaviness and risk in this operation I think it unreasonable to have volunteers undertaking this type of works.

St Oswald's Church Hall - Warton Community Wellbeing Centre

Ian Rosindale

Situated at the centre of Warton village, the hall operates as a not for profit community focussed enterprise looked after by a voluntary committee. The hall and fitness rooms offer a venue at reasonable cost to individuals and organisations with a theme of community wellbeing at centre and are maintained and managed to a good standard.

The Main Hall – an airy, well lit, spacious room is an excellent venue for current users regularly hosting Warton Rainbows, Yoga, Dog Agility, LDS Dance School and St Oswald's Junior Church and others such as the Craft Group and others to supplement availability of the Village Hall. Private and infrequent charity and group meetings can be accommodated as well as the occasional local and general election.

Most of the above are evening activities leaving plenty of midweek, daytime capacity for potential hirers, weekends being busy with dancers and junior church.

The income from main hall hire currently just covers the overall overhead costs so the spare capacity released when Pre-School integrated with Archbishop Hutton School, is available and impacts on the enterprise viability.

This in mind we continue to try and reduce costs, whilst ensuring all regulatory requirements are met with PAT, fixed wiring and firefighting equipment and Gym equipment having had scheduled servicing.

The Fitness Rooms – with early until late access to members, the rear rooms are available for fitness and wellbeing users to take advantage of the well-equipped "gym", including the much used activ8 vibro plate, or one on one training or small meetings in the separate room.

We continue to offer a wonderful facility to the local community that helps with the wellbeing of our members but this comes at a cost. Despite a small increase in prices we again made a financial loss with membership decreasing from the 40's into the 30's with a core regular membership of 20.

However, recently replacing one of the treadmills and the addition of the use of the smaller room for Mark Mullineaux to offer training on other equipment and a local practitioner consulting on alternative therapies hopefully adds to the attraction.

We are here for the community and use the Parish News, leaflet drops, notice boards and church and village events to publicise our services, but still need additional users for the Hall and Fitness Rooms to enable us to maintain the building and local consultative employment.

So please help by telling friends and neighbours, at any opportunity, about what we have to offer would be much appreciated.

Thanks as always to all our users and supporters, Mark for his invaluable support and to the committee who keep the enterprise afloat.

Treasurer's Report and Accounts for the Parish of Warton for the year ending 31 December 2019

Joyce Tombs (St Mary's Treasurer)

The Ecclesiastical Parish comprises the churches of St Oswald, Warton and St Mary, Borwick. Historically, the annual accounts have been presented as separate receipts and payments accounts and statements of assets and liabilities for each of the two churches. As explained in Note 1.4 to these accounts, this year the receipts and payments for each church have been consolidated into a single statement, as have the assets and liabilities. However, the underlying receipts and payments accounts for each church, together with notes thereto, are also presented for clarity and information. Whilst both churches are governed by the Parochial Church Council of Warton, the financial affairs and day to day activities of St Mary, Borwick are managed by its District Church Council. Hence the financial affairs of each church are reported on separately below.

Warton, St Oswald

Overall, across all funds, there was a shortfall, or deficit, of income over expenditure of £20,731 for the year ended 31 December 2019, compared with a deficit of £33,690 for the preceding year. This resulted in a reduction of cash and bank balances held from £95,613 to £74,882. The deficit, however, is a result of various factors and, not least, reflects the impact of the PCC paying the requested Parish Share to the Diocese of Blackburn in full for the third consecutive year. This is a significant achievement which has resulted in the Diocese subsequently writing off the PCC's historic arrears of such payments.

It should be noted that income and expenditure from the church hall in Warton, which is operated separately from St Oswald's Church, but which comes under the auspices of the PCC, has been combined with St Oswald's receipts and payments for the first time in these accounts. The 2018 figures have been restated to be comparable. The effect of including hall income and expenditure accounts for £3,399 (2018: £5,399) of the total deficit.

A further £3,241 (2018: £20,201) of the deficit arises on the Restricted Funds, being net expenditure of £1,380 (2018: £16,500) from the Restoration Fund and £1,861 (2018: £3,701) on the upkeep of the churchyard. Significant repair works undertaken during the year were principally financed by the Church Commissioners and so had no impact on our 2019 finances.

Voluntary income fell by 6.7% from £54,442 to £50,784 reflecting a slight decline in planned giving and collections, and in the amount of Gift Aid reclaimed.

Excluding church hall income, receipts from activities for generating funds rose from £9,255 to £9,658. The PCC is very grateful to all its volunteers who enrich the life of the church including those who organise Coffee Stop, Breaking Bread, fairs, events, etc., which engage with and support our community whilst also raising monies for church funds.

Fees received for clergy and officiate costs relating to weddings and funerals, which are then paid over to third parties, including the Diocese of Blackburn, organists, etc., have been excluded from receipts and payments in 2019, in accordance with accounting guidance. This means that the apparent reduction in 'Income from Church Activities' of £6,547 is in fact offset by the corresponding reduction in 'Clergy and Staffing Costs' of £6,097 and did not reflect a decrease in activity.

As mentioned above, the Parish Share of £54,263 (2018: £50,322) was paid in full to the Diocese of Blackburn, which included £4,500 (2018: £4,500) contributed by Borwick, St Mary.

With the exception of utility costs, which were reduced as a result of timing issues relating to a change of energy supplier, and the costs referred to above, church running expenses were very similar to those in 2018.

Borwick, St Mary

The year ended 31 December 2019 saw the realisation of the first stage of ambitious development plans made over a number of years, which were finalised and approved during 2018. This, the construction and reordering phase of the mission action plan, was known as “Project 123”, a reference to the fact that the church building was being brought up to date some 123 years after first coming into use as a Chapel of Ease in 1896.

Normal church activities continued throughout 2019 alongside the building works, albeit that several services in November and early December were held in the Borwick and Priest Hutton War Memorial Hall for Health and Safety reasons. The first service in the reordered St Mary’s Church was celebrated on Christmas Day.

Unrestricted Funds

The financial impact of normal activities is shown in the Receipts and Payments account for St Mary’s Unrestricted Fund. Voluntary receipts were down by £217 compared with 2018 and it will be advisable and appropriate to run a stewardship campaign in 2020. Net income from fund raising activities fell by £765 to just £671. This was due in part to there being no choral concert held at St Mary’s in 2019, and revenues from the annual Houghton Weavers show falling from the exceptional level achieved in 2018.

Income from investments and savings accounts rose slightly from £811 to £842 but overall total general receipts fell by £1,277 to £6,549 (2018 £7,826).

Expenditure on church activities rose by just £365; £250 of which was an increase in St Mary’s contribution to shared Benefice expenses. The net effect was a deficit of £2,971 (2018: deficit £1,554).

Restricted Fund

On the Restricted Fund, set up in 2018 to account for income and related expenditure on Project 123, there was considerable activity as outlined below.

Grant applications submitted in winter 2018/19 proved successful and resulted in generous grant offers being awarded, including £60,000 from the Diocese of Blackburn and £30,000 from the Lancashire Environmental Fund (LEF). As a result, contractors were selected by means of a competitive tendering process and work began on 12 August 2019. Donations were also received from generous members of the community and from the local Parish Meetings. Of total grants offered of £116,000, £100,035 was drawn down and received during 2019. In addition, periodic grant applications are being made to recover eligible VAT from the Department for Digital, Culture, Media and Sport under the Listed Places of Worship Grant Scheme. During the year £13,715 of such VAT was recovered and a further receipt of £5,936, applied for before the year end, was received in January 2020.

A condition of being awarded the LEF Grant was the making of a “Contributing Third Party” payment of £3,300 under the rules of the Landfill Communities Fund. This sum was funded by donors to St Mary’s and paid independently on their behalf. However, for completeness, this payment and the corresponding donations have been reflected in the Restricted Fund’s receipts and payments account.

Certified valuations and related invoices were submitted monthly by the main contractor, and by the mechanical and heating contractor. As at 31 December 2019, VAT inclusive payments of £83,225 and £28,319 respectively had been made to these contractors. Taken together with other costs and fees, £118,467 was expended from the Restricted Fund during the year.

Expenditure remained within budget as at 31 December 2019, albeit there was a cash deficit of £4,078 on the project as at 31 December 2019 due to the timing of payments and corresponding receipts.

Reserves

Despite a reduction in cash balances of £7,048, St Mary’s reserves fell by only £2,937 to £40,459 due to an increase in the market value of the share-based investments of £4,111 as a result of the rise in

the stock market in 2019. In addition, around £100,000 of improvements were added to the church building.

Independent Examiner's Report to the members/trustees of St Oswald's Church, Warton and St Mary's Church, Borwick Parochial Church Council

I report on the accounts for the year ended 31st December 2019, which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Trevor Williams

6th May 2020

The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019

Receipts and Payments Accounts		COMBINED			Total 2018 £	
		Unrestricted Funds £	Restricted Funds £	Total 2019 £		
Note						
	1					
RECEIPTS						
Voluntary Receipts						
		Planned giving	30,242	-	30,242	32,871
		Collections at services	7,622	139	7,761	8,142
		All other giving/voluntary receipts	4,429	5,974	10,403	17,376
		Gift Aid recovered	10,578	-	10,578	11,149
			52,871	6,113	58,984	69,538
		Activities for Generating Funds	20,433	332	20,765	23,377
		Investment Income	1,061	-	1,061	930
		Church Activities	7,286	-	7,286	14,057
		Other Receipts	2,146	113,750	115,897	2,767
		Total Receipts	83,797	120,195	203,992	110,669
PAYMENTS						
Church Activities						
		Diocesan Parish Share contribution	54,263	-	54,263	50,322
		Clergy and staffing costs	10,179	-	10,179	16,051
		Church running expenses	22,719	3,527	26,246	29,222
		Hall running costs	13,335	-	13,335	17,360
		Major church repairs and maintenance	-	2,220	2,220	17,869
		Mission giving and donations	2,029	-	2,029	2,318
		Other expenditure	870	-	870	-
			103,395	5,747	109,142	133,141
		Cost of generating funds	635	3,300	3,935	894
		Governance costs	228	-	228	-
		Other Payments				
		Church building and reordering project	-	118,467	118,467	6,355
		Total Payments	104,257	127,514	231,771	140,390
		Excess/ (Deficit) of Receipts over Payments	(20,460)	(7,319)	(27,779)	(29,721)
		Cash at bank and in hand on 1 January			117,056	146,778
		Cash at bank and in hand at 31 December			89,277	117,056

**The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019**

Statement of Assets and Liabilities	Combined	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Investments					
St Oswald's - 3.5% War Stock (church hall)		-		-	500
St Mary's - Investment accounts					
Sharp Legacy Share Account at valuation		5,432	-	5,432	4,575
Building Fund Share Account at valuation		10,632	10,000	20,632	17,378
		<u>16,064</u>	<u>10,000</u>	<u>26,064</u>	<u>22,453</u>
Cash at Bank and in Hand					
St Oswald's					
Main current account		30,871	8,157	39,028	57,662
CBF Church of England Deposit Fund			30,000	30,000	30,000
E & R Wilson Churchyard Trust account			2,225	2,225	1,423
Church Hall account		3,629		3,629	6,527
Sub total St Oswald's		<u>34,500</u>	<u>40,382</u>	<u>74,882</u>	<u>95,613</u>
St Mary's					
Main current account		7,293	1,745	9,038	6,928
Diocesan held Deposit account		3,156	-	3,156	12,488
Diocesan held Sharp account		2,201	-	2,201	2,027
Sub total St Mary's		<u>12,650</u>	<u>1,745</u>	<u>14,395</u>	<u>21,443</u>
Total cash at bank and in hand		<u>47,150</u>	<u>42,127</u>	<u>89,277</u>	<u>117,056</u>
Total Cash and Investments	Note 17	<u>63,214</u>	<u>52,127</u>	<u>115,341</u>	<u>139,509</u>
Debtors					
St Mary's DCMS Listed Places of Worship grant		-	5,936	5,936	-
Liabilities					
St Oswald's Gas and electricity		1,155	-	1,155	-

Approved by the Parochial Church Council on 11 August 2020 and signed on its behalf by:

The Reverend Robin A R Figg

Mrs Joyce Tombs

The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019

Receipts and Payments Accounts

Warton, St Oswald

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
RECEIPTS					
Voluntary Receipts					
Planned giving		27,987		27,987	30,376
Collections at services		6,804		6,804	7,303
All other giving/voluntary receipts	2	4,175	2,174	6,349	6,500
Gift Aid recovered		9,643		9,643	10,263
		<u>48,610</u>	<u>2,174</u>	<u>50,784</u>	<u>54,442</u>
Activities for Generating Funds	3	19,262	332	19,594	21,216
Investment Income	4	219		219	119
Church Activities	5	7,135	-	7,135	13,682
Other Receipts	6	7,582	-	7,582	7,267
Transfers or receipts from other funds					-
Total Receipts		<u>82,807</u>	<u>2,506</u>	<u>85,314</u>	<u>96,726</u>
PAYMENTS					
Church Activities					
Diocesan Parish Share contribution		54,263		54,263	50,322
Clergy and staffing costs	7	9,679		9,679	15,776
Church Running Expenses	8	18,699	3,527	22,226	25,342
Hall running costs		13,335		13,335	17,360
Major church repairs and maintenance	9	-	2,220	2,220	17,869
Mission giving and donations		2,029		2,029	2,318
Other expenditure		870		870	-
		<u>98,875</u>	<u>5,747</u>	<u>104,622</u>	<u>128,986</u>
Cost of generating funds		135		135	169
Governance costs		228		228	-
Transfers to other funds		1,059		1,059	1,261
Total Payments		<u>100,297</u>	<u>5,747</u>	<u>106,044</u>	<u>130,416</u>
Excess/ (Deficit) of Receipts over Payments		<u>(17,490)</u>	<u>(3,241)</u>	<u>(20,731)</u>	<u>(33,690)</u>
Cash at bank and in hand on 1 January				95,613	129,304
Cash at bank and in hand at 31 December				<u>74,882</u>	<u>95,613</u>

The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019

Receipts and Payments Accounts

Borwick, St Mary

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
RECEIPTS					
Voluntary Receipts					
Planned giving		2,255		2,255	2,495
Collections at services		818	139	957	839
All other giving/voluntary receipts	10/15	254	3,800	4,054	10,876
Gift Aid recovered		935		935	886
		<u>4,262</u>	<u>3,939</u>	<u>8,201</u>	<u>15,096</u>
Activities for Generating Funds		1,171		1,171	2,161
Investment Income	11	842		842	811
Church Activities	12	274		274	375
Other Receipts	13		113,750	113,750	-
Transfers or receipts from other funds					
Total Receipts		<u>6,549</u>	<u>117,689</u>	<u>124,238</u>	<u>18,443</u>
PAYMENTS					
Church Activities					
Diocesan Parish Share contribution		4,500	-	4,500	4,500
Contribution to benefice costs		500	-	500	275
Church Running Expenses	14	4,020	-	4,020	3,880
		<u>9,020</u>	<u>-</u>	<u>9,020</u>	<u>8,655</u>
Cost of generating funds	15	500	3,300	3,800	725
Other Payments					
Church building and reordering project	16	-	118,467	118,467	5,094
Total Payments		<u>9,520</u>	<u>121,767</u>	<u>131,287</u>	<u>14,474</u>
Excess/ (Deficit) of Receipts over Payments		<u>(2,971)</u>	<u>(4,078)</u>	<u>(7,048)</u>	<u>3,969</u>
Cash at bank and in hand on 1 January		15,920	5,523	21,443	17,474
Cash at bank and in hand at 31 December		<u>12,949</u>	<u>1,445</u>	<u>14,395</u>	<u>21,443</u>
<u>Cash is represented by</u>					
NatWest Current account				9,038	6,928
Diocesan Deposit account				3,156	12,488
Diocesan Sharp Legacy account				2,201	2,027
				<u>14,395</u>	<u>21,443</u>

**The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019**

Notes to the Accounts

1 Accounting Policies and Explanatory Information

1.1 Basis of Preparation

The financial statements have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the receipts and payments basis.

1.2 VAT

As the PCC is not registered for VAT, all figures are shown gross, that is inclusive of VAT, where applicable. Under the Listed Places of Worship Grant Scheme as operated by the Department for Digital, Culture, Media and Sport, eligible VAT is being recovered by way of a grant.

1.3 Grants

Grants awarded, including the above LPOW grant, are treated as income when drawn down and received. Amounts claimed but not received at the year end are included as debtors in the statement of assets and liabilities.

1.4 Change of Presentation

The PCC has legal ownership of all assets, and responsibility for all liabilities, within the Ecclesiastical Parish, which comprises the Parish Church of St Oswald's, Warton and the District Church of St Mary's, Borwick.

Each church manages, operates and accounts for its finances separately. In 2019 St Mary's undertook a reordering project and, as a result, its transactions are material to those of the whole Parish.

So these financial statements include the receipts and payments accounts for each fund within each church, together with a combined receipts and payments account and statement of assets and liabilities. Also in 2019, the receipts, payments and cash at bank relating to the activities of the church hall have been included within those of St Oswald's. For clarity, the comparative figures for 2018 have been represented in the same format. Transactions whereby St Oswald's received monies which were subsequently paid over to St Mary's have been eliminated on consolidation to prevent double counting.

1.5 Funds

Unrestricted Funds

These represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted Funds

These are funds which are required to be used solely in accordance with specific restrictions imposed by donors or funders, or have been raised by the PCC for particular purposes.

Designated Funds

These are funds which although not legally restricted are allocated for a particular purpose by the PCC.

**The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019**

Notes to the Accounts (continued)

Warton, St Oswald

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
2 All other giving/ voluntary receipts				
General and other donations	1,686		1,686	1,515
Donations towards Parish News	105		105	635
Specific donations/ collections	1,855		1,855	970
Legacies	-		-	250
Votive stand	529		529	508
Grant to E&R Wilson Churchyard fund	-	1,561	1,561	1,464
Churchyard fund donations	-	105	105	-
Restoration fund donations	-	508	508	1,158
	4,175	2,174	6,349	6,500
3 Receipts from activities for generating funds				
Coffee stop	1,650		1,650	1,775
Coffee evenings	1,535		1,535	-
Proceeds from Breaking Bread	587		587	400
Parish News advertising	1,156		1,156	1,720
Choirs and concerts	893		893	-
Christmas fair, raffle and tree festival	3,381		3,381	4,049
Bingo evening	-	332	332	161
Church hall income	9,936		9,936	11,961
Book stall, crafty ladies	124		124	1,150
	19,262	332	19,594	21,216
4 Investment Income (Unrestricted)				
CBF Deposit Fund interest			219	119
			219	119
5 Income from Church Activities (Unrestricted)				
PCC fees (Weddings, funerals, etc.)			6,885	13,667
Fees for courses			190	-
Remembrance book entries			60	15
			7,135	13,682
6 Other Receipts (Unrestricted)				
Borwick, St Mary contribution to Parish Share			4,500	4,500
Borwick, St Mary contribution to benefice expenses			500	275
Yealand, St John contribution to benefice expenses			1,063	1,309
General and other			84	-
Insurance claims - Ecclesiastical bonus			-	297
HMRC Gift Aid - St Mary's claim			936	886
3.5% War stock redemption			500	-
			7,582	7,267

**The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019**

Notes to the Accounts (continued)

Warton, St Oswald

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
7 Clergy and Staffing				
Incumbent's expenses	1,261		1,261	1,674
Organist' and Musical director's fees	4,750		4,750	5,528
Council tax - vicarage	3,097		3,097	3,816
Water rates - vicarage	403		403	375
Incumbent fees paid over to Diocese/Officiate				4,383
Clergy telephone	168		168	-
	9,679	-	9,679	15,776
8 Church running expenses				
Parish training and mission	39		39	639
Church insurance - general allocation	3,379		3,379	1,441
Church insurance - churchyard fund allocation	-	928	928	2,929
Organ tuning	540		540	-
Church maintenance and cleaning	2,935		2,935	2,122
Upkeep of services	2,314		2,314	2,952
Junior church expenses	87		87	593
Printing and copier costs	3,235		3,235	4,516
Upkeep of churchyard	-	2,599	2,599	2,236
Printing, postage and stationery	1,387		1,387	646
Computer consumables and repairs	-		-	290
Church electricity and gas	4,221		4,221	5,337
Church water	138		138	220
Sundry expenses	175		175	829
Books and cards	248		248	592
	18,699	3,527	22,226	25,342
9 Church repairs and maintenance				
Renewals	-	-	-	2,256
Major repairs	-	2,220	2,220	15,613
	-	2,220	2,220	17,869

**The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019**

Notes to the Accounts (continued)

	Borwick, St Mary			
	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
	£	£	£	£
10 All other giving/ voluntary receipts				
General and other donations	154	-	154	376
Specific donations	100	-	100	-
Project 123 Donations	-	3,800	3,800	10,500
	254	3,800	4,054	10,876
11 Investment Income (Unrestricted)				
Dividends received on Parish Investments			759	741
Interest received on Diocesan held deposit accounts			83	70
			842	811
12 Income from Church Activities (Unrestricted)				
Occasional fees			274	375
			274	375
13 Other Receipts (Restricted)				
<i>Grants received for Project 123 - Construction and Reordering</i>				
Vera Wolstencroft Children and Animal Charitable Trust			26,000	-
Diocese of Blackburn - Parish Vision Grant			59,035	-
Lancashire Environmental Fund			15,000	-
Department for Digital, Culture, Media and Sport: Listed Places of Worship Grant Scheme (VAT)			13,715	-
			113,750	-
14 Church running expenses (Unrestricted)				
Church Insurance			1,583	1,511
- electricity			1,447	1,338
- water			41	38
Church maintenance and cleaning			125	500
Organ maintenance			75	73
Upkeep of services			454	356
Upkeep of churchyard			260	40
Sundry expenditure			35	24
			4,020	3,880
15 Cost of Generating Funds				
A condition of being awarded a grant of £30,000 by the Lancashire Environmental Fund was the payment of a "Contributing Third Party" payment of £3,300 to the Landfill Operator. This payment was made by an individual on behalf of a number of individual donors but for clarity and completeness is shown in these accounts as a receipt and corresponding payment.				
16 Church construction and reordering (Restricted)				
Main construction contract			83,225	-
Heating contract			28,319	-
Architects' fees for church reordering			6,228	5,094
LCC conditional discharge fee			136	-
Tree consultancy			250	-
Furniture and Equipment			309	-
			118,467	5,094

The Parochial Church Council of the Ecclesiastical Parish of Warton
Financial Statements for the year ended 31 December 2019

Notes to the Accounts (continued)

17 Movement on Funds

	Note	Unrestricted Funds	Designated Funds	Total Unrestricted	Restricted Funds	Total 2019
		£	£	£	£	£
St Oswald's						
Fund Balances at 1 January 2019		43,464	1,999	45,463	43,623	89,086
Church hall at 1 January 2019	1.4	6,527		6,527		6,527
		49,991	1,999	51,990	43,623	95,613
Movement in year: Receipts		82,150	657	82,807	2,506	85,314
Payments		99,994	303	100,297	5,747	106,044
Excess/ (Deficit) of Receipts over Payments		(17,844)	354	(17,490)	(3,241)	(20,731)
Fund Balances at 31 December 2019		32,147	2,353	34,500	40,382	74,882
St Mary's						
Fund Balances at 1 January 2019		27,573	-	27,573	15,823	43,396
Movement in year: Receipts		6,549	-	6,549	117,689	124,238
Payments		9,520	-	9,520	121,767	131,287
Excess/ (Deficit) of Receipts over Payments		(2,971)	-	(2,971)	(4,078)	(7,048)
Increase/(decrease) in market value of investments		4,111	-	4,111		4,111
Fund Balances at 31 December 2019		28,713	-	28,713	11,745	40,459
Combined Funds						
Fund Balances at 1 January 2019		77,564	1,999	79,563	59,446	139,009
Movement in year: Increase/(decrease) in market value of investments		(20,814)	354	(20,460)	(7,319)	(27,779)
		4,111	0	4,111	0	4,111
Fund Balances at 31 December 2019		60,861	2,353	63,214	52,127	115,341

The movements on the above designated and restricted funds during the year were:

		Balance at 01-Jan-19	Receipts	Payments	Transfers	Balance at 31-Dec-19
		£	£	£	£	£
Designated Funds						
Flower Fund	St Oswald's	310	272	303	-	279
Verger Fund	St Oswald's	1,689	385	-	-	2,074
		1,999	657	303	-	2,353
Restricted Funds						
<i>St Oswald's -</i>						
R & F Wilson Churchyard Trust		1,423	1,666	2,599		490
Churchyard Fund (closed)		928		928		-
Restoration and Fabric Fund		41,272	840	2,220		39,892
		43,623	2,506	5,747	-	40,382
<i>St Mary's -</i>						
Project 123		15,823	117,689	121,767		11,745
		59,446	120,195	127,514	-	52,127